

CLTS Monthly Coordination Meeting

8 August 2013, 2PM

National Technical Coordinating Unit (NTCU) for CLTS; Department of Environmental and Occupational Health, Old Ministry of Health & Social Welfare (basement), Capitol Bye-Pass, Monrovia, Liberia

Attendance: 16

Agenda

1. Welcome
2. Status Updates on Action Points
3. Finalize Application
4. Presentation & Discussion: National CLTS Survey
5. Presentation & Discussion: Overview of CLTS in Liberia*
6. Updates from Partners
7. AOB
8. Formulation of Action Points

*Given the urgency of the National CLTS Survey, this presentation may be postponed until the September meeting

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Status Updates on Action Points

- Send reminder email widely for next meeting to ensure all partners (incl. ACF and ARC) are aware; also post reminder on website (NTCU & UNICEF)
Complete – Email sent out and reminder posted on website
Note: Anita has been trying to meet with organizations and invite them to meetings but there is a need to follow up through phone calls. CHF suggested that NTCU should address people at the chief-of-party/ head of mission level (vs. WASH coordinators) to let them know that GOL wants to ensure partners are complying with requirements and understanding the complexity of CLTS. It was agreed that, if partner is in county at time of national meeting, they should let the NTCU know and attend any county CLTS meetings behind held. New action points: send out an official letter with schedule and application form attached; announce at next WASH Coordination meeting
- Prepare overview of NSC meeting (NTCU)
Incomplete – DEOH not present; need to check with Amos
- Discuss development of CLTS work plan (NTCU)
Incomplete - Jallah was appointed as lead on this to move it forward

- Incorporate edits to Application and circulate (UNICEF)
Complete – ready for distribution
Note: Partners should bring some copies to the counties in case local partners do not have internet access
- Prepare overview of mapping of ODF communities and NLs (CHF)
Complete - CHF gave overview (see below) and may be able to bring maps to next meeting
- Organize national CLTS survey development (CHF)
Complete – draft survey presented at this meeting, to be finalized through sector validation workshop next week (tentative)
Suggestions: change “households” to “household heads”; spell out acronyms
Notes: NTCU needs to decide whether they want baseline indicators as both other surveys (water point and institutional latrines) only include questions for endpoint of construction. A similarity among all surveys is that they measure things the surveyor can actually see. The group discussed whether to include number of diarrhoea cases since it is on the triggering form; group agreed that, since it will be difficult to record accurate numbers for various reasons, it is best to keep the number out of an official database.
- Prepare presentation on the topic: Overview of CLTS in Liberia (NTCU)
Complete - ready for presentation at September meeting

Updates from Partners

CHF

- CHF has gotten started on mapping for triggering and ODF, as well as those that have been abandoned – a total of about 160+ total mapped
- GIS professional is now working with CHF to facilitate this process and continuously update
- The intention is to develop a database for implementers which will be turned over to MOHSW and accessed remotely; others can add
 - In August, CHF conducted natural leader (NL) training in 3 counties, supported by NTCU, CSC and DSC, and held county consultative meetings
 - CHF continues to develop its NL network plan, especially for those that have gone ODF; this will include training champions to become entrepreneurs with a pilot in Bong
 - Total: 61 ODF/ 120 triggered; the NL network will begin triggering a minimum of 18 communities next month, then jump to 36/ month
 - CHF to share written docs on NL network

- In terms of social marketing: PSI has created radio dramas to be in target counties this month; it will make the larger population aware of CLTS and show the benefits of ODF through billboards, market day events

LICH

- LICH has faced challenges in the town of Kamara, Krukai, and Menmei - community members were observing Ramadan and monitoring coordination between NTCU and LICH needs improvement; to be followed up on next week at meeting

Living Water

- 5 communities triggered in Margibi in April, with 4 making progress
- They are hoping to declare ODF this month through joint monitoring with the NTCU

PCI/ Launch

- Still learning about CLTS and require training
- Plan is to trigger in Bong (2 districts) and Nimba (4 districts); 10 communities per county

WASH Consortium (Oxfam, Concern, WaterAid, ACF, Tearfund + partners)

- Starting new project in 5 counties (Cape Mount, River Cess, Grand Bassa, Sinoe, Montserrado)
- Plan is to implement CLTS in 45 communities over next calendar year

AOB

- NTCU information management capacity: Anita, Jallah and James David share the responsibility, but data is handwritten for now; Anita has done some Excel work
- Upcoming workshop in Benin, focusing on CLTS – information to be shared with minutes and posted on website; authors wishing to apply abstracts for case studies and photo essays must do so by 23 Aug

Action Points

- Write and send out an official letter regarding meeting participation, with schedule and application form attached (NTCU)
- Announce CLTS meeting schedule at next WASH Coordination meeting (NTCU)
- Prepare overview of NSC meeting (NTCU)
- Develop CLTS work plan (NTCU/ Jallah)
- Finalize national CLTS Survey (CHF)
- Share written docs on NL network (CHF)

- Resolve issues in Kamara, Krukai and Menmeh (LICH, UNICEF, NTCU)
- Share information on CLTS workshop in Benin (UNICEF)

Next meeting: THURSDAY, 12 SEPTEMBER 2013