

OBTAINING WASH CERTIFICATE

The Review and Approval Process

NGO WRITES LETTER OF REQUEST OR RENEWAL THE ASSISTANT MINISTER, COMMUNITY SERVICES. ATTACHED SUPPORTING DOCUMENTS (**BUSINESS REGISTRATION , CONSTRUCTION PERMIT, ARTICLES OF INCORPORATION, NGO PROFILE, PREQUALIFICATION FORM)**

THE ASSISTANT MINISTER SEND YOUR DOCUMENT TO THE OFFICE OF DIRECTOR OF RURAL WATER. THE SUPPORT DOCUMENTS ARE VALID, THE OFFICE OF DIRECTOR RURAL WATER WRITE/CALL NGO FOR THE NEXT STEP OF ACTION.



Next step of Action:

- SCHEDULE DUE Diligence
- ISSUE PAYMENT SLIP



- 1. THE OFFICE OF DIRECTOR OF RURAL WATER SEND AN INSPECTION TEAM TO CHECK THE APPLICANT'S PREMISE BASED ON THE INFORMATION PROVIDED ON THE PREQUALIFICATION FORM AND CONDUCTS DUE DILIGENCE.**
- 2. THE DUE DILIGENCE REPORT IS SUBMITTED TO THE RURAL WATER SUPPLY DIRECTOR.**
- 3. HE SIGNED ON THE PREQUALIFICATION FORM AND GRADE THE APPLICANT**
 - I. Category A: Can Implement Project Cost From Us\$100,000.00 And Above;**
 - II. Category B: Can Implement Project Cost From Us\$50,000.00 – 1000,000.00;**
 - III. Category C: Can Implement Project Cost From Us\$25,000.00 – 50,000.00;**
 - IV. Category D: Can Implement Project Cost Below Us\$25,000.00**



THE APPLICANT IS ISSUE A SLIP TO PAY AN ANNUAL FEE BASED ON THE CATEGORY. APPLICANT PAY AN ANNUAL CLEARANCE AS STATED ABOVE, AT CENTRAL BANK (GOL REVENUE ACCOUNT). APPLICANT SUBMIT THE FLAG RECEIPT AND THE MINISTRY OF PUBLIC WORK'S FINANCE DEPARTMENT ISSUE RECEIPT.

THE OFFICE OF RURAL WATER SUPPLY SEND THE ENTIRE PACKAGE TO THE NATIONAL WATER, SANITATION AND HYGIENE SECREATARIAT. THE CERTIFICATE IS PRINTED AND APPLICANT INROMATION IS UPDATED IN THE WASH CLEARANCE DATABASE AND UPLOADED TO THE WASH WEBSITE: www.wash-liberia.org.



CERTIFICATE IS ISSUE TO APPLICANT